



BEAVER AREA SCHOOL DISTRICT

1300 FIFTH STREET • BEAVER, PENNSYLVANIA 15009

Phone: (724) 774-0251

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BEAVER AREA SCHOOL DISTRICT

Safety Committee Minutes

February 2, 2016

PRESENT Julie Allison, Dino Almonte, Terri Belanger, Chuck Dean, Amy Gavazzi, John Hynes and Tammy Cochran

ABSENT Ryan Wilson, but replaced by Tammy Cochran

I. CALL TO ORDER AND ROLL CALL

John Hynes called the meeting to order and called roll at 2:50 P.M.

II. APPROVAL OF MINUTES

It was moved by Julie Allison and seconded by Dino Almonte to approve the meeting minutes of January 12, 2016 as written. Motion was carried unanimously.

III. OLD BUSINESS

- A. John Hynes is working on a proposed condensed version of the school building safety inspection form.
- B. Dino finished his inspection of the bulletin boards and trophy cases for untampered glass and received a proposal for approximately \$1,700 to replace all of it with tempered glass. Athletics wants to expand the number of trophy cases. I suggested that they consider shrinking the years covered by the trophies from 7 to 10 years down to 3 to 5 years, reduce the planned number of total cases, but keep the same number of new cases with tempered glass, and reduce the amount of glass that we may have to replace.
- C. Dino reported that the book storage rooms in the 400's hall are available for storage now with shelves to be installed later.

IV. NEW BUSINESS

- A. The group reviewed the 7-Minute Safety Trainer handout from HM on Slips and Falls. After a discussion on this safety topic and its relationship to BASD's number one WC reported accident, the



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group decided that we needed to have two emails that we could broadcast to all employees when we have snow or rainy weather. One would cover "Reporting Wet Areas on the Floor." The second would cover "Reminding Everyone to Report any Slip or Fall to the Nurse, Receive a WC Packet, and Fill Out the Accident Report ASAP."

- B. Annual Safety Committee Training – Tuesday, March 1, 2016.
- C. Future meeting dates – Tuesday, February 2, 2016 March 1, 2016, and April 5, 2016, all @ 2:45 P.M.

V. ADJOURNMENT

It was moved by Chuck Dean and seconded by Tammy Cochran that the meeting be adjourned. Motion was carried unanimously. The meeting was adjourned at 4:00 P.M.

Ronald Almonte, Secretary



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Safety Committee Agenda

February 2, 2016

- I. CALL TO ORDER AND ROLL CALL

- II. APPROVAL OF MINUTES
 - A. January 12, 2016.

- III. OLD BUSINESS
 - A. Proposed Condensed Version of School Building Safety Inspection Form.
 - B. Untempered Glass.
 - C. Book Storage Rooms – 400s Hall

- IV. NEW BUSINESS
 - A. Slips and Falls
 - B. Annual Safety Committee Training – Scheduled for Tuesday, March 1, 2016.
 - C. Future meeting dates – March 1, 2016, and April 5, 2016, all @ 2:45 P.M.

- V. ADJOURNMENT